

BAR HILL PARENT TEACHER ASSOCIATION

CONSTITUTION

1. The NAME of the Association shall be THE BAR HILL PARENT TEACHER ASSOCIATION]
 2. The OBJECTS of the Association shall be:-
 - (a) to encourage co-operation between the staff of the school, the parents and all others interested in the school;
 - (b) to encourage interest in the fulfilment of the Educational requirements contained in Education Acts.
 - (c) to engage in activities of all kinds affecting the education and the welfare of all children attending the school.
 3. The Association shall be Non-Political.
 4. The President of the Association shall be the Head Teacher.
 5. The names of the Vice-Presidents shall be submitted at the Annual General Meeting.
 6. The Annual Subscription shall be 25 n.p. per household, becoming due at the Annual General Meeting.
 7. The Management and control of the Association shall be vested in a Committee which shall consist of the following:-
The Head of the school and the following Officers, who shall be elected annually at the A.G.M.
 - Chairman
 - Treasurer
 - Secretary
 - Other members:- Five parents of children currently at the School, of whom at least one shall be the parent of a child in the Infant Section and at least one shall be the parent of a child in the Junior Section.
 - One friend of the school
 - One member of the teaching staff of the school.
- No member to serve for more than 3 consecutive years.
- A member of the Committee shall forfeit his/her seat on the Committee where that member fails to attend THREE or more consecutive meetings without reasonable cause or excuse.
- No person may serve on the Committee unless the current subscription has been paid.
8. Six members of the said Committee shall constitute a quorum for the Committee.
 9. Committee meetings shall be held at least quarterly at such times and places as the Committee shall direct.
 10. The Annual General Meeting of the Association shall be held on the last Thursday in September of each year. At the Annual General Meeting the Chair shall be taken by the Chairman, or in his/her absence by the Vice-Chairman of the Committee. Additional meetings shall be held of the sub-sections of the Association, and these may be in addition to those called by the convenor from time to time.
 11. The Committee shall have power to co-opt up to two members, and to appoint any sub-committee, and shall prescribe the function and membership of any such sub-committee.

12. A special General Meeting shall be convened at the request, in writing, to the Secretary, of TEN members of the Association. Such a meeting shall be held within THIRTY days of the request. Agenda and motions submitted shall be circulated at all members.
13. Casual vacancies on the Committee may be filled by the Committee by co-option, any person so co-opted shall serve only while the person in whose place he/she is co-opted would have served.
14. At the first Committee meeting after the Annual General Meeting the Committee shall elect a Vice-Chairman from its members.
15. Where a child leaves school during the year then the parent, being a fully paid member of the Association, shall be deemed to continue as such until the next A.G.M. If a teacher member of the Committee leaves the School he/she shall relinquish Office from the date of resignation or departure from the school, and a successor to the office shall be appointed by the staff to serve out the remaining term of office.
16. Where parents no longer have children at the school, but wish to continue their interest in the school through the Association, such parents may be accepted as Friends of the School on payment of the Annual subscription and shall be entitled to full membership.
17. No alteration of the rules may be made except at the Annual General Meeting or at a Special Meeting called for this purpose.
18. The Honorary Treasurer shall keep an account of all income and expenditure and shall submit accounts, duly audited, at the Annual General Meeting. The Banking Account shall be in the name of the Association and withdrawals shall be made in the name of the Association on the signature of any two of the following:-

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| CHAIRMAN | TREASURER | SECRETARY |
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19. Two Honorary Auditors, not being members of the Committee, shall be appointed annually at the Annual General Meeting to Audit the accounts and books of the Association.
20. The funds of the Association will be applied solely for the development of its stated objects. In the event of the dissolution of the Association the remaining funds shall be devoted to objects similar to those of the Association.
21. That any matter not provided for in the Constitution shall be dealt with by the Committee, whose decision shall be deemed final.